

Jefferson County Solid Waste Committee

Jefferson County Courthouse
311 S. Center Ave., Room C2003
Jefferson, WI 53549

December 3, 2024 Minutes

1. **Call to Order** – Meeting was called to order by Supervisor Callan at 8:31 a.m.
2. **Roll Call (Establish a Quorum)** – Committee Members: Joan Callan, Bob Preuss, Dan Herbst and Mark Groose were present. Matthew Tracy was absent. Staff Present: Matt Zangl and Kim Buchholz. Dave Schilling, Ixonia Transfer Site, and Joe Hackbarth, Deer Track Landfill, were present via Zoom.
3. **Certification of Compliance with the Open Meetings Law** – In compliance per Zangl.
4. **Approval of the Agenda** – Motion by Herbst, seconded by Groose. Approved as printed, 4-0.
5. **Public Comment** - None
6. **Approval of Minutes – October 1, 2024, Solid Waste Committee Meeting** – Motion by Preuss, seconded by Herbst, to approve August 6, 2024, Solid Waste committee meeting minutes. Motion approved, 4-0.
7. **Communications** – None
8. **Departmental Update** – Buchholz stated that she is continuing to work on the final reports to close out the 2024 grants for the program. Callan asked Buchholz to email out the 2024 summaries to committee members as well as the 2024 to 2023 comparisons. Buchholz is also working on updating the departmental website and asked committee members to provide any information they want included. She is also working to update the 2025 marketing materials: general program brochure, tax inserts and drug take back posters. Buchholz is also working with Parks in establishing an online registration system for the Clean Sweep events as well as a QR code for onsite registrations at the Appliance and Recycling Events. The annual donation letter is being worked on; hopes to be sent this week.
9. **Discussion on Solid Waste Departmental 2024 Financial Report** – A copy of the 2024 budget to date was distributed to the committee. Zangl reported that everything is on track. Buchholz stated that the invoices from the September Clean Sweep event were just received so those have not been paid and are not reflected in the report.
10. **Update from Waste Collection Partners** –
 - **Joe Hackbarth from Deer Track Landfill provided an update for the committee.** He stated that everyone’s first question is “What started the fire?” That is a difficult question to answer. Staff had observed items that may have started the fire. One staff observed a blue flashing light which may have been a sign of a lithium-ion battery. The location of the fire (100’ by 100’) would not extinguish. There was a quick response for the fire. The item was removed from the landfill and put on soil and then had to go through the burning process while being monitored. Most likely the cause of the fire was a battery. Batteries, as we have all heard, are a large problem. Hackbarth stated that there are great educational videos online regarding lithium batteries dangers. Groose asked if there were educational materials that could be distributed through our program at local events, etc. Buchholz will investigate opportunities. Hackbarth also stated that they are nearing the end of the cell construction and anticipate the construction documents being approved by the State (Solid Waste Engineer assigned to the landfill) in

January 2025. This is the last cell for the site. They have also finished the cap project which puts them in good shape for going into Spring.

11. **Discussion and Possible Action on Reimbursements to Towns for the Disposal of Tires** -Groose explained that tires have been a long-term issue/cost to the towns. He thanked Callan for putting the item on the agenda. Zangl stated that this issue has been discussed previously but no decisions were made. Discussion occurred amongst the committee members. Dave with the Town of Concord & Ixonia Transfer Station stated that last week they had a pickup of 274 tires and usually have two pickups per year that cost between \$2-\$2,200 annually. Zangl suggested surveying the local municipalities for their input. Motion by Groose, seconded by Herbst, to send a survey to the towns to determine if tires are a problem that needs to be discussed further at the County level. Motion approved, 4-0. Survey will be sent out to the town chairs and clerks. Callan asked Buchholz to report back to the committee when the information is available.
12. **Discussion and Possible Action on 2025 Electronic and Appliance Recycler Contractor** - Buchholz explained to the committee that as stated at our last meeting, our current contractor is not a registered recycler by the WI DNR. Therefore, we are ineligible for applying for the grant. Buchholz contacted four companies (COM2 Recycling Solutions LLC, Dynamic Lifecycle Innovations, Legacy Recycling and Universal Recycling Technologies). After researching, Buchholz is recommending that the Committee approve COM2 as the 2025 Electronic & Appliance Recycler. They do not charge the County or the consumer for items to be recycled. The committee would need to discuss if there should be a fee for disposal which is an agenda item for today's meeting. Motion by Herbst, seconded by Groose, to approve COM2 Recycling Solutions LLC as Jefferson County's registered recycler for 2025. Motion passed, 4-0.
13. **Discussion and Possible Action on 2025 Clean Sweep/Electronics & Appliance Recycling/Tire Recycling Events** – April 4 & 5, 2025 for the Spring Clean Sweep at the Jefferson County Parks Department; September 19 & 20, 2025 for the Fall Clean Sweep at the City of Watertown Street Department; May 10 and October 18 at the Jefferson County Fair Park and June 7 at the City of Lake Mills Light and Water Department for the Appliance & Electronic Recycling Events. The committee agreed with the dates.
14. **Discussion and Possible Action on 2025 Clean Sweep and Recycling Fees** - The committee first discussed fees for the Appliance and Electronics Recycling Events. Motion by Herbst, seconded by Preuss to charge \$10 per vehicle for all 2025 Appliance and Electronics Recycling Events.

The committee then discussed fees for the Clean Sweep events. Buchholz explained that there are two events held annually. Fees have not been changed in several years. Discussion occurred. The committee after much discussion asked Buchholz and Zangl to put together a breakdown of costs and income for the program. Buchholz was also asked to check with Veolia on the cost of recycling certain items. Put on as an agenda item at the February 2025 meeting.
15. **Discussion and Possible Action on future Meeting Dates and Possible Agenda Items** – tire discussion, 2025 fees for Clean Sweep events, final expense report and usual agenda items
16. **Next Solid Waste Committee Meetings** – Tuesday, February 4, 2025 at 8:30 a.m.
17. **Adjourn** – Motion by Preuss, seconded by Groose, to adjourn meeting at 9:39 a.m.